



# MAU 2017

## Model Asian Union

# Official Rules & Procedures

## MAU Organization Commission

| Hosted by |



Asia Economic Community Foundation

| Organized by |

Asia Economic Community Forum Organizing Committee

Institute for New Economic Thinking

Association for Comparative Economic Studies(ACES)

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# Model Asian Union 2017 Official Rules and Procedures

## **I. Introduction to Model Asian Union**

### **A. Purpose**

- i. The purpose of Model Asian Union is to provide a platform for discussions among young leaders of Asia, and to collect creative ideas regarding Asian integration through the perspective of the young people.

### **B. Official and Working Language**

- i. English is the official and working language for all time during committee sessions and presentations.
- ii. Speaking with other participants during the official session in language other than English will be admonished by the Chair and Vice Chair of the MAU Organization Commission.

### **C. Application and Registration**

- i. Students from either undergraduate or graduate institutions can apply to the Model Asian Union.
- ii. Application deadline: Oct 22nd, Sunday 11:59 p.m.
- iii. Registration Fee: 180,000 won
- iv. Participants applying to the MAU 2017 are required to fill out the application before the deadline. After submitting an application, payment must be made within 48 hours to be registered.
- v. Bank Account: Kookmin Bank 293801-01-180650, Holder: Asia Economic Community Foundation

### **D. Refund Policy**

- i. Applicant who has paid the registration fee yet doesn't get accepted will be given full refund of the registration fee.
- ii. Applicants who get accepted and paid the registration fee yet cannot make it to the MAU 2017 must notify the MAU Organization Commission by October 25th, Wednesday.
- iii. Failure to promptly notify absence will result in no refund.

## **II. Model Asian Union 2017 Procedure Rules**

### **A. Committee**

- i. Each Committee will be composed of 10 individuals with Chair and Vice-Chair provided by the MAU Organization Commission.
- ii. Three Committees will be organized in MAU 2017: Neo-Isolationism, 4th Industrial Revolution and Asian Community, 4th Industrial Revolution and Youth Policies.
- iii. Assignment to each committee will be decided by one's application, but is subject to change depending on number of participants.

### **B. Sessions**

- i. Four sessions will be held, with first three sessions being individual committee sessions.
- ii. The third session will be held as full-time Unpresided Debate, unless participants request to be held as Presided Debate.
- iii. The final session will be a joint-committee session with presentation and Q&A period from each committee.
- iv. All sessions will be moderated by Chair and Vice-Chair assigned by MAU Organization Commission.

### **C. Chairs and Vice Chairs**

- i. Chairs and Vice-Chairs from each committee will be assigned from MAU Organization Commission.
- ii. Chairs and Vice-Chairs will be present in each committee to make sure smooth progress of the session, neither to influence nor to suggest any ideas or directions to the participants.
- iii. Chairs and Vice-Chairs have the right to interfere and cut the speaker who is speaking beyond given speech time.
- iv. Chairs and Vice-Chairs have the right to admonish and disqualify participants who have violated the rules and code of behavior of the MAU 2017.

### **D. Roll Call**

- i. In MAU 2017, Roll Call will act as an attendance check and initiation of the session.
- ii. At the beginning of session, the Chairs of the committee will initiate roll call.
- iii. When the participant's name is called out, the relevant person must answer "present".
- iv. After the Roll Call, the Chairs will announce the session's initiation and begin Presided Debate by asking for the person who wish to address issues to the fellow committee members and writing down the Speakers' List.

## **E. Voting**

- i. In MAU 2017, all committees are expected to vote on several matters. Whenever a voting procedure is required, the participant must petition to the Chairs and Vice-Chairs to initiate formal voting procedure.
- ii. The Chairs and Vice-Chairs will then moderate on the voting procedure by asking “those in favor”, “those in opposition”, and “those who abstain” consecutively, and participants must answer to the questions by raising their name plates.
- iii. Simple majority (ex: 6 out of 10) will decide the result of the voting, and the Chairs will announce the result by saying “the voting has passed” or “the voting has not passed”.

## **F. Agenda Setting**

- i. In the first session, each committee will decide on which subjects that are relevant to their committee would be discussed and debated to be written on their final proposal.
- ii. All participants are expected to prepare their agenda and to present in front of the committee in the beginning of the first session. After all participants present their planned agenda, the committee will vote on which agenda to be prioritized.
- iii. The committee members can ask for agenda setting during the progression of the sessions after one agenda is established.

## **G. Debate Procedure**

- i. Two forms of debate will be used in 2017 MAU: Presided Debate and Unpresided Debate.
- ii. In Presided Debate, the participants who want to speak must first ask to be on the Speakers’ List. After all the speakers from the Speakers’ List has spoken, the committee have three choices: to vote on agenda, to re-initiate Presided Debate, or change to Unpresided Debate.
- iii. In Presided Debate, one person’s maximum speaking time will be 3 minutes. The Vice Chairs will notify 1 minute and 30 seconds notice prior to time limit.
- iv. In Unpresided Debate, the participants can freely move and discuss with the fellow participants on relevant issues. They can use time to personally approach and persuade other members of the committee.
- v. The maximum time for each Unpresided Debate will be 15 minutes, with 4 times maximum per session.

## **H. Forum Participation**

- i. All participants attending MAU 2017 must attend the Asia Economic Community Forum 2017 during the scheduled time.
- ii. It is up to each participant to attend which plenary session, but all participants must attend at least two plenary session of AECF 2017.

### **III. Model Asian Union 2017 Rules of Behavior**

#### **A. Dress Code**

- i. During the official session and Forum participation, participants are expected to follow Semi-Formal/Business attire.
- ii. For males: Semi-Formal/Business attire that includes dress shirt, trousers, and appropriate shoes. Jacket and ties are not required, but shorts, jeans, sandals, and sneakers are not allowed.
- iii. For females: Semi-Formal/Business attire that includes dress shirt, blouse, trousers, skirt, dress, shoes. Jackets/ blazers and cardigans are not required but recommended. Cleavage should not be visible. Dresses or skirts should be no shorter than mid-thigh. Jeans, leggings, sneakers, sandals and any open-toe shoes are not allowed.

#### **B. Decorum**

- i. Participants are to follow the schedule and the instructions given by the MAU Organization Commission.
- ii. Participants should address each other as “Mr” or “Miss” with last name.
- iii. All participants are expected to adhere to Chair and Vice-Chair’s instructions and official MAU schedule.
- iv. All participants are expected to respect fellow participants and accept the agreement produced by the committee.

#### **C. Disqualification**

- i. All participants are expected to cite their sources in writing proposal and presentation.
- ii. Participants or committees that plagiarize or commit any forms of academic dishonesty will automatically be disqualified from the MAU competition.
- iii. Participants who misbehave or cause major disruptions to the proceedings of the MAU will be admonished once, and three admonitions will lead to automatic disqualification from the MAU competition.

#### **D. Complaint Procedure**

- i. A committee or individual may raise complaint regarding the procedure, structure, or other relevant regards to MAU Organization Commission staff members after the session.
- ii. The MAU Organization Commission is required to provide explanations to the complaining committee or individual by the following session.

#### **E. Laptop Usage**

- i. In the first two sessions, the usage of laptop is prohibited during the Presided Debate, but is allowed during the Unpresided Debate
- ii. In the Third Session, the usage of laptop is fully allowed and encouraged.

## **IV. Proposal and Presentation**

### **A. Proposal**

- i. In MAU 2017, each committee must write a joint proposal prior to the joint-committee session (4th Session).
- ii. Proposal paper must address the discussed agenda and agreement reached by the committee regarding the theme of each committee.
- iii. All information, sources, charts, ideas, and quotations that are not your own must clearly be cited in the proposal paper. Any violations of academic honesty will result in automatic disqualification.

### **B. Proposal Format**

- i. Font Type: Times New Roman, 12pt
- ii. Paper Size: A4 (210 x 297 mm)
- iii. 2.54 cm (1 inch) margin
- iv. Double-Spaced
- v. Minimum five pages, not including references
- vi. Convert the file to a PDF format before submission.
- vii. Types of citations are up to committee's choice.

### **C. Presentation**

- i. Each committee must make a Power-point presentation to be presented during the joint-committee session.
- ii. Delivering ideas vocally and visually is an important consideration at the Model Asian Union. Participants should consider the audience and be prepared for their reactions to their proposals.
- iii. The presentation is intended to share your committee's proposal ideas and agreement with other committees in MAU, and demonstrate the creativity, applicability, logic, and depth of contents to fellow participants.
- iv. The presentation should last about 15 to 20 minutes, with 10 additional minutes open to question from judges and fellow participants.
- v. There are no set guidelines for making and giving presentations, and participants should each decide their own preferred presentation method.

## V. Awards and Evaluation

### A. Awards

- i. Individual Awards will be given to one person per each committee with ₱ 1,000,000 prize.
- ii. Committee Award will be given to one committee based on proposal and presentation with ₱ 2,000,000 prize

### B. Individual Award Evaluation

- i. Individual assessment will be determined by the mutual evaluation among the participants along with the observation by the Chairs and Vice Chairs of the committee during the official MAU session period.
- ii. All activities outside of the official MAU session will not be considered into the individual assessment.
- iii. Participants who earn the highest score based on the following criteria in each committee would be chosen as the Best Speaker of the Model Asian Union 2017.
  1. **Contribution/Cooperation(40%):** The Contribution/Cooperation criterion will be assessed by fellow participants within the committee in mutual evaluation form. The lowest and the highest score will be dropped as outliers. It is strongly encouraged for participants to evaluate each other on multiple scopes, including one's logic, creativity, and relevancy to the topic.
  2. **Logic/Clarity(20%):** Logic/Clarity criterion evaluates each participant's argument during the Presided/Unpresided Debate, and whether his/her argument was clearly delivered to the committee members with sound logic.
  3. **Creativity(20%):** Creativity of the participant will be evaluated on the basis of whether ideas and approaches taken by the participant already exists, whether it provides a new line or extension of existing policies, or whether they are ideas that are refreshing and novel that brings in new scope of perspective.
  4. **Relevancy(20%):** Relevancy criterion will evaluate individual participant's understanding of the topic during the Presided/Unpresided Debate, and his/her appropriate argument to the given topic.

### C. Proposal/Presentation Evaluation Criteria

- i. The committee that earns the highest score based on the following criteria would be chosen as the 'Best Committee.'
  1. **Applicability(30%):** Applicability directly looks at the feasibility of the proposal given current circumstances or near future outlook. It constitutes major part of the evaluation as the MAU not only aims

for inspirational goals but also pursues concrete, real-world agenda that could foster integration of Asian communities. Therefore, proposals must not be overly broad nor superfluous in order to earn high score in this criterion.

2. **Creativity(20%):** Creativity of the proposal will be evaluated on the basis of whether ideas or approaches already exists, whether it provides a new line or extension of existing policies, or whether they are ideas that are refreshing and novel that brings in new scope of perspective.
3. **Logic/Reasoning(15%):** Logic/Reasoning criterion evaluates the flow of the argument that proposal and presentation demonstrates and whether the supporting evidence soundly backs the thesis of the proposal. High-score earning proposals should demonstrate concrete and relevant data that logically supports the main argument of the proposal.
4. **Presentation/Persuasiveness(10%):** Presentation criteria assess the contents of the presentation as well as the delivery method chosen by the presenter. Effective presentation must always keep the audience in mind, and try to deliver core message in clear, concise ways. High-score earning presentation must also answer the questions asked by the judges and other participants in logical, polite manner.
5. **Depth of Content(20%):** Depth of Content refers to the level of professionalism and understanding that the proposal demonstrates regarding the topic and theme of the committee.



# Appendix A

## Glossary

<b>Admonition</b>	:	A verbal and written warning given to participant who intentionally cause disruptions to the proceedings of official sessions or who use derogatory and insulting language towards fellow participants. All MAU organization commission staff, including Chairs and Vice Chairs, have the right to give admonition to participants, and three admonition would result in automatic disqualification.
<b>Agenda Setting</b>	:	Agenda Setting refers to the procedure of setting the discussion topic at the beginning of each session. During the agenda setting, participants who want his/her agenda to be discussed in the committee may freely bring up the topic and explain why his/her agenda must be prioritized. Agenda Setting will take the form of Presided Debate, and after all participants have spoken, voting will be held.
<b>Chair/ Vice Chair</b>	:	In each committee, two people from the MAU Organization Commission will be assigned to ensure smooth progression of the session. Both Chair and Vice Chair are required to maintain impartiality and must not influence nor direct the ideas of the committee. Chairs and Vice Chairs have the right to admonish participants that violate the rules of conduct of the MAU.
<b>Committee</b>	:	In MAU 2017, three committees, each composing of 10 individual participants, are held. Each committee has different topics and agenda, and must submit one proposal and presentation by the Fourth Joint-Committee Session under the co-authorship of all committee members.
<b>Disqualification</b>	:	Disqualification is the highest form of penalty given to participants. Three admonition or violation of academic honesty would result in automatic disqualification, and individuals who are disqualified from the MAU will not receive MAU 2017 Certificate of Completion.
<b>Forum</b>	:	Forum refers to annual Asia Economic Community Forum that is hosted by Asian Economic Community Foundation. All participants of the MAU are required to participate in at least two plenary sessions of their choice in AECF 2017.
<b>MAU Organization Commission</b>	:	MAU Organization is the organization council of the whole MAU 2017. It is composed of chairman committee and organization staff. Participants are required to follow the instruction and schedule set by the MAU Organization Commission.
<b>Presentation</b>	:	In MAU 2017, all committees are required to submit and present a presentation under the co-authorship of all committees. The presentation would provide an opportunity to share your committee's proposal and ideas to the judges and participants of other committees. Committee that wins the committee award would give presentation during the closing ceremony of the AECF 2017.

<b>Presided Debate</b>	<p>Presided Debate is one of the two forms of Debate employed in the MAU. During the Presided Debate, participants must first put their names on the Speakers' List by raising their nameplate when Chair/Vice Chair asks for those who wish to speak. After the Speakers' List is written down, participant from the top first speaks in front of the committee. The list moves down in descending order, and each person has three minutes to address to the fellow committee members. While speaking in Presided Debate, the speaker must come out to the front of the room.</p>
<b>Proposal</b>	<p>All committees in MAU 2017 are required to submit a proposal paper under the co-authorship of the committee members. The proposal paper must address the discussed agenda and agreement reached by the committee regarding the theme, and should be written in the format specified by the MAU 2017 official rules. Proposal paper will be evaluated on applicability, logic, creativity, and depth of content.</p>
<b>Roll Call</b>	<p>In MAU 2017, Roll Call will act as an attendance check and initiation of the session. At the beginning of session, the Chairs of the committee will initiate roll call. When the participant's name is called out, the relevant person must answer "present". After the Roll Call, the Chairs will announce the session's initiation and begin Presided Debate.</p>
<b>Session</b>	<p>In MAU 2017, total of four sessions will be held. The first three sessions will be held as individual committee session, and the fourth will be a joint-committee session. During the individual sessions, participants would debate, discuss, and vote on issues that are relevant to each committee's topic and write proposal and presentation. In the fourth session, all committees would have the opportunity to share and question other committee's proposal.</p>
<b>Unpresided Debate</b>	<p>Unpresided Debate is one of the two forms of debate employed in MAU 2017. Unlike Presided Debate, participants during the Unpresided Debate can freely engage in debate with other participants to discuss matter in informal manner. Unpresided Debate can be requested after all the speakers from the Speakers' List have spoken. Each unpresided debate would last for 15 minutes, and maximum of 4 Unpresided Debate is allowed in each session. During the Unpresided Debate, laptop usage is allowed</p>
<b>Voting</b>	<p>In MAU 2017, voting is an important mechanism in deciding which issues to be addressed in the committee. During each session, all committees are expected to vote on several matters in deciding their direction, agenda, and eventual materials to be included in the proposal. Voting can take place by the request of any participants after Presided Debate and Unpresided Debate. Simple majority (6 out of 10) would decide the vote.</p>

## Appendix B

### Contacts:

1. Website: <http://youth.asiaecommunity.org/mau>
2. Blog: <http://blog.naver.com/mau2017>
3. KakaoTalk Plus ID: Aecfyc



## Appendix C

### Registration Bank Account

Bank Name: Kookmin Bank

Account Number: 293801-01-180650

Account Holder: Asia Economic Community Foundation

### 참가비 납부 계좌

은행명: 국민은행

계좌번호: 293801-01-180650

예금주: 아시아경제공동체재단

